

BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL AUDITORIUM
WEDNESDAY, JANUARY 18, 2023
7:00 P.M.
MINUTES

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this meeting, scheduled at 6:30 P.M. in the Audubon Junior-Senior High School Auditorium to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2021-2023

 X Joseph Miller
(Left meeting at 7:10pm)

 X Alison Lipsky

 X Lori Cassidy

SY 2022-2024

 X James Blumenstein

 X Allison Cox

 X Andrea Robinson

SY 2023-2025

 X Ammie Davis

 X Stephen Wilson

 Ab Tara Sullivan-Butrica
(Absent)

SY 2022 Mt. Ephraim Representative

 X Nancy Schiavo

Motion by Mrs. Cox seconded by Mrs. Cassidy to approve the resolution for board to enter into closed Authorizing Executive session at 6:30pm for the following purposes. Motion approved by unanimous roll call (9-0) Member Butrica was absent.

III. **Authorizing Executive Session:**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JANUARY 18, 2023

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mrs. Cox seconded by Mrs. Cassidy to adjourn closed Authorizing Executive session at 7:10pm. Motion approved by unanimous roll call (9-0) Member Butrica was absent.

IV. Call Meeting to Order

V. Flag Salute

VI. Student Representatives to the Board Report: Noah Brasteter, 12th Grade – (Not in Attendance)
Monica Collier, 11th Grade

VII. Spotlight Program:

THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS OF THE MONTH FOR DECEMBER 2022:

Pre-Kindergarten
Haley Hassett

Kindergarten
Aspen Foster

Grade One
Colin Howard

Grade Two
Landon Lerro

Grade Three
Cyrus Chappell

Grade Four
Robert Williamson

Grade Five
Thomas Polizzi

Grade Six
Ariela Sinn

Grade Seven
Tallulah Witherington

Grade Eight
Katharine McGurk

Freshman Class
A'zon Young

Sophomore Class
Hasan Kasik

Junior Class
Jacob Dutil

Senior Class
Ryan Henkel

VIII. District Reports

IX. Superintendent's Report

X. Presentation(s)

II. New Jersey Educators of the Year Recognition:

District Educational Services Professional – Nancy Scully
District Paraprofessional of the Year – Christine Smialowski
Haviland Avenue Elementary School Educator of the Year – Shelly Chester
Mansion Avenue Elementary School Educator of the Year – Jennifer Beebe
Audubon Junior-Senior High School Educator of the Year – Lee DeLoach
District Building/Grounds - Maintenance/Custodial Employee of the Year - James O'Donnell

XI. Approval of Board Minutes:

1. Motion by Mrs. Cox seconded by Mrs. Schiavo to approve the following minutes:

December 14, 2022 Public Session

December 14, 2022 Executive Session

Motion to Approve: A. Cox Second: N. Schiavo

Roll Call

<u> X </u> Ammie Davis	<u> * </u> Stephen Wilson	<u> Ab. </u> Tara Butrica	<u> X </u> Nancy Schiavo
	Abstained	Absent	
<u> Ab </u> Joseph Miller	<u> * </u> Alison Lipsky	<u> X </u> Lori Cassidy	
Absent	Abstained		
<u> X </u> James Blumenstein	<u> X </u> Allison Cox	<u> X </u> Andrea Robinson	

VOTE FOR ITEM 1

Motion approved by unanimous roll call (6-0-2) Members Wilson & Lipsky abstained & Member Miller & Butrica were absent.

XII. Participation: (Agenda Items Only) - None

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

All motions are voted on by all members unless otherwise marked with a +.

XIII. GOVERNANCE: Chairperson: Mr. Blumenstein – Committee Members: Ms. Lipsky, Mr. Miller, Mr. Wilson and Alternate: Ms. Robinson

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.

- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEM 1

Motion by Mrs. Cassidy and seconded by Mrs. Cox

1. Motion to approve the following board members to serve on committees as listed:

Committee	Governance	Operations	Education	Human Resources
BOE Chair	James Blumenstein	Allison Cox	Nancy Schiavo	Ammie Davis
District Lead	Andy Davis	Deborah Roncace & Bud Rutter	Shamus Burke	Andy Davis
Committee Member	Alison Lipsky	Tara Butrica	James Blumenstein	Lori Cassidy
Committee Member	Joseph Miller	Ammie Davis	Lori Cassidy	Allison Cox
Committee Member	Stephen Wilson	Joseph Miller	Andrea Robinson	Nancy Schiavo
Alternate	Andrea Robinson	Stephen Wilson	Alison Lipsky	Tara Butrica

Motion to Approve Item(s) 1 through 1: L. Cassidy Second: A. Cox

Roll Call

X Ammie Davis X Stephen Wilson Ab. Tara Butrica X Nancy Schiavo
 Absent
 Ab. Joseph Miller X Alison Lipsky X Lori Cassidy
 Absent
 X James Blumenstein X Allison Cox X Andrea Robinson

VOTE FOR ITEM 1

Motion approved by unanimous roll call (8-0) Members Miller & Butrica were absent

XIV. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Ms. Butrica, Ms. Davis, Mr. Miller and Alternate: Mr. Wilson

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MOTION TO APPROVE ITEMS 1-14

Motion by Mrs. Cassidy and seconded by Mrs. Cox

1. Motion to approve the bills payable list for January 2023 in the amount of \$1,477,139.86 when certified.

[January Bill List](#)

2. Motion to acknowledge Safety Drills conducted in the District Schools:

Audubon Park Preschool

December 13, 2022	Fire Drill
December 15, 2022	Shelter in Place Drill

Haviland Avenue School

December 15, 2022	Shelter in Place Drill
December 21, 2022	Fire Drill

Mansion Avenue School

December 19, 2022	Lockdown Drill
December 21, 2022	Fire Drill

Audubon Jr./Sr. High School

December 20, 2022	Hold Drill
December 22, 2022	Fire Drill

3. Motion approve the voiding of the following outstanding Warrant checks due to date issued (over one year):

12/12/19	#51183	\$83.32
06/10/20	#51900	\$100.00
06/10/20	#51924	\$200.00
06/15/20	#52092	\$69.00
8/26/20	#52362	\$6,000.00
12/15/20	#52794	\$100.00
12/15/20	#52809	\$250.00
06/15/21	#53544	\$100.00
06/15/21	#53594	\$250.00
06/30/21	#53900	\$37.50

4. Motion to approve the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for the 2022-2023 school year.

Statement of Assurance

5. Motion to approve the submission of the 2022-2023 Statement of Assurance Regarding the Use of Paraprofessional Staff to the Camden County Office of Education.

Statement of Assurance

6. Motion to approve Change Order #1 in the amount of \$6,000.00 to the Ricky Slade Construction contract for various additional work performed on the 2022 Site Improvements through the Bond Referendum.

Change Order – Ricky Slade

7. Motion to approve Change Order #1 in the decreased amount of (\$8,250.00) to the W.J Gross Inc. contract for the unused portion of the allowance on the 2022 auxiliary gym floor replacement and duct painting through the Bond Referendum

Change Order – W. J Gross

8. Motion to approve Change Order #1 in the amount of \$100,000.00 to the W.J Gross Inc. contract for the labor and materials to replace existing kitchen walk-in refrigeration through the Bond Referendum

Change Order – W.J Gross - Kitchen

9. Motion to approve the following resolution to withdraw funds from maintenance reserve account:

Withdraw of Maintenance Reserve

WHEREAS, NJSA 6A: 23A – 14.2(d) permits a Board of Education to withdraw such funds from the maintenance reserve account and appropriate into the required maintenance account lines at budget time or any time during the year for use on required maintenance activities for the school facility as reports in the comprehensive maintenance plan pursuant to N.J.A.C 6A:26A-4.

WHEREAS, the aforementioned statutes authorizes procedures, under the authority of the Commissioner of Education, which permit a board of education to withdraw funds from a district's Maintenance Reserve Account any time during the year by resolution, and

WHEREAS, the Audubon Board of Education is desirous to withdraw funds from the Maintenance Reserve Account and appropriate said funds into the required maintenance account line in the general fund in the amount of \$ 616,000.00 for the following:

AHS chiller replacement
Mansion Ave School boiler replacement

WHEREAS, according to 6A:23A-14.2(e), the Audubon Board of Education shall restore any unexpended required maintenance appropriations, up to the amount of maintenance reserve account funds withdrawn, to the maintenance reserve account at year end.

NOW THEREFORE BE IT RESOLVED by the Audubon Board of education that it hereby authorizes the district's School Business Administrator to make the necessary transfer consistent with all applicable laws and regulations.

10. Motion to approve the contract with CM3 in the amount of \$429,000.00 for Mansion Ave School boiler replacement under the Camden County Cooperative Purchasing Program # 66CEPS.

Boiler Proposal

11. Motion to approve the contract with CM3 in the amount of \$187,000.00 for Audubon Jr./Sr. High School chiller replacement under the Camden County Cooperative Purchasing Program # 66CEPS

Chiller Proposal

12. Motion to approve to enter into a contract with Dandrea Construction Company for the 2022 Bond Referendum Renovations at the Jr./Sr. High School, Haviland Avenue School and Mansion Avenue

School at a total base bid of \$ 21,650,000.00 through the bid award process. Funds allotted through the approved December 2021 Referendum.

Bid results

- 13. Motion to approve Change Order #1 in the decreased amount of (\$40,000.00) to the Patriot Roofing, Inc. contract for the unused portion of allowance on the 2022 Partial Roof Restoration at the Jr./Sr. High School and Mansion Avenue School through the Bond Referendum.

Change Order #1

- 14. Motion to approve the following resolution permitting the district to apply for a grant:

Whereas, the Audubon Public School District desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$100,000.00 to carry out a project to improve the safety & drainage of the parking lot and playground at Mansion Avenue Elementary School & Haviland Avenue Elementary School in Audubon, New Jersey.

Be it therefore RESOLVED, that the Audubon Public School District does hereby authorize the application for such a grant; and, recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between Audubon Public School District and the New Jersey Department of Community Affairs.

Resolution

Motion to Approve Item(s) 1 through 14: L. Cassidy Second: A. Cox

Roll Call

- | | | | |
|-----------------------------------|-------------------------|-----------------------------------|------------------------|
| <u>X</u> Ammie Davis | <u>X</u> Stephen Wilson | <u>Ab.</u> Tara Butrica
Absent | <u>X</u> Nancy Schiavo |
| <u>Ab</u> Joseph Miller
Absent | <u>X</u> Alison Lipsky | <u>X</u> Lori Cassidy | |
| <u>X</u> James Blumenstein | <u>X</u> Allison Cox | <u>X</u> Andrea Robinson | |

VOTE FOR ITEMS 1-14

Motion approved by unanimous roll call (8-0) Members Miller & Butrica were absent

- XV. **EDUCATION:** Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Ms. Cassidy, Ms. Robinson and Alternate: Ms. Lipsky

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.

- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1-7

Motion by Mrs. Cox and seconded by Mrs. Schiavo

1. Motion to approve the issuance of written decisions affirming, rejecting, or modifying the Superintendent’s determination in regard to incident(s) reported at the December 14, 2022 meeting of the Board of Education.

School	Incident Report Number	Board Determination
AHS	#238333	Not HIB
AHS	#238267	Not HIB
AHS	#238687	Not HIB
MAS	#238071	HIB
HAS	N/A	N/A
APPS	N/A	N/A

2. + Student Statistics January 2, 2023

Date	Audubon Preschool	Haviland Avenue	Mansion Avenue	Audubon Jr./Sr. HS	Out of District	Total
1/2/2023	54	237	355	776	26	1,448
12/1/2022	55	237	356	777	26	1,451
1/4/2022	27	250	361	777	20	1,435

3. **Approval of Attendance at Conferences and Workshops for the 2022-2023 School Year**

WHEREAS, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the **District’s Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE BE IT RESOLVED, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

THEREFORE, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JANUARY 18, 2023

Participant	Conference Title & Location	Date(s)	Cost
Lee DeLoach	SJBODA Annual Director's Meeting and All-South Jersey Band Rehearsal Glassboro, NJ	1/13/23	No Cost Travel
Christine Fox-Kasilowski	Numeracy Specialists Program (K-5) Virtual	1/11/23, 1/18/23, 1/25/23, 2/1/23	\$495.00
Colleen McFetridge	NJSLA Conference - Range finding Virtual	1/17/23 - 1/19/23	No Cost
Shamus Burke	NJSLA Conference - Range finding Virtual	1/17/23 - 1/19/23	No Cost
Jillian Matysik	Transition from School to Adult Life: Regulations and Best Practice Virtual	1/19/23	No Cost
Michael Chisholm	Techspo 2023 Conference Wildwood, NJ	1/25/23 - 1/27/23	\$515.00 Travel
Bridget Bialecki	Inclusion Institute 2023 Inclusive Practices in Action Glassboro, NJ	3/14/23	No Cost Travel
Nancy Scully	Inclusion Institute 2023 Inclusive Practices in Action Glassboro, NJ	3/14/23	No Cost Travel
Anthony Carbone	Director of Athletics Association of NJ	3/14/23, 3/15/23, 3/16/23, 3/17/23, 3/20/23, 3/23/23	\$774.00 Travel

4. + Motion to approve the following field trip requests for the 2022-2023 school year:

School	Destination of Trip/ Staff in charge	Date	Time(s)	Chaperones & Students	Purpose of Trip	Bus Cost
MAS	Revolutionary War Museum E. Englehart	2/15/23	Depart: 9:15am Return: 2:30pm	8 chaperones, 39 students	5th Grade Social Studies Curriculum American Revolution	\$200.00
MAS	Revolutionary War Museum E. Englehart	2/16/23	Depart: 9:15am Return: 2:30pm	8 chaperones, 37 students	5th Grade Social Studies Curriculum American Revolution	\$200.00
HS	Ronald McDonald House E. Willis	2/16/23	Depart: 6:00 pm Return: 8:00 pm	2 chaperones, 4 students	Students will engage with children at the House	\$80.00
HAS	Franklin Institute R. Ignaczewski	3/16/23	Depart: 9:00 am Return: 2:00 pm	20 chaperones, 76 students	Explore the wonders of Science through hands-on explorations	\$375.00 Paid by Students
MAS	Trenton - Capital Building Z. Bentley	3/24/23 Rain Date: 3/29/23	Depart: 9:00 am Return: 2:30 pm	10 chaperones, 86 students	To connect students to the government unit	\$400.00 Paid by Students
HAS	Philadelphia Zoo B. Henderson	5/10/23	Depart: 8:30 am Return: 2:00 pm	27 chaperones, 81 students	Extend the learning of non-fiction animal unit in the classroom	\$400.00 Paid by Students

5. Motion to approve homebound instruction for the following student(s):

STUDENT ID#	DATE
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00444	Home instruction effective retroactive to September 8, 2022 through present
00757	Home instruction effective retroactive to September 6, 2022 through present
42803	Home instruction effective retroactive to October 6, 2022 through present
11336	Home instruction effective retroactive to December 9, 2022 through present
02713	Home instruction effective retroactive to November 18, 2022 through present
02006	Home instruction effective retroactive to January 2, 2023 through present

6. Motion to approve the negotiated settlement agreement between the parents/guardians of student #02652 and the Audubon Board of Education.

Settlement Agreement

7. Motion to approve the voluntary vision screening of the Audubon park Preschool students with completed parent permission slips on January 24, 2023 as supported by the Audubon Lions Club as part of the Lions Kidsight USA Screeners at the recommendation of the Superintendent of schools.

Screening Permission Slip

Motion to Approve Items 1 through 7: A. Cox Second: N. Schiavo

Roll Call

<u>X</u> Ammie Davis	* Stephen Wilson	<u>Ab.</u> Tara Butrica	<u>X</u> Nancy Schiavo
	Abstained	Absent	
<u>Ab</u> Joseph Miller	* Alison Lipsky	<u>X</u> Lori Cassidy	
Absent	Abstained		
<u>X</u> James Blumenstein	<u>X</u> Allison Cox	<u>X</u> Andrea Robinson	

VOTE FOR ITEMS 1-7

Motion approved by unanimous roll call (8-0) with the exception of item #1 (6-0-2) Member Wilson & Lipsky abstained & Member Miller and Butrica were absent

- XVI. HUMAN RESOURCES: Chairperson: Mrs. Davis - Committee Members: Ms. Cassidy, Ms. Cox, Mrs. Schiavo and Alternate: Ms. Butrica**

Board of Education Goals

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MOTION TO APPROVE ITEMS 1-21

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JANUARY 18, 2023

Motion by Mrs. Cox and seconded by Mr. Blumenstein

1. + Motion to approve the Long-Term Substitute Elementary Teacher agreement for Bernadette Brogna, at Mansion Avenue School, for the 2022-2023 school year, effective April 12, 2023 through November 24, 2023, at \$260.00 plus longevity \$20 (\$280.00) per diem, no benefits; time worked does not count towards the acquisition of tenure. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, as recommended by the Superintendent of Schools.
2. + Motion to accept the notice of resignation from Cara Cornatzer, part-time Special Education Aide at Haviland Avenue School, effective January 12, 2023.
3. + Motion to accept the notice of resignation from Mary Ann Steinberg, part-time Cafeteria Aide at Haviland Avenue School, effective January 23, 2023.
4. Motion to accept, with best wishes, the letter of resignation with intent to retire, from Eileen Willis, Special Education Teacher at the Audubon Jr./Sr. High School, effective June 30, 2023.
5. Motion to revise a request from employee #232, to extend an Unpaid Leave of Absence, effective March 9 to March 30, 2023.
6. Motion to accept, with best wishes, the letter of resignation with intent to retire, from Michael Jenkinson, Maintenance Department Evening Supervisor at the Audubon Jr./Sr. High School, effective March 31, 2023.
7. Motion to approve the following paid spring coaching positions for the 2022-2023 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2022-2023 school year:

Cancellation of Season/Event	
When notified; one week or more prior to the start of the season or three days prior to the event	0.0%
School Closure & Hybrid Schedules	
Greater Than 50% of Season or Event Occurred	100.0%
Greater Than or Equal to 25% and Less Than or Equal to 50%	50.0%
Greater than 7 practices and Less Than 25%	25.0%

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

Name	Sport/Activity	Position	Contractual Rate
Bailie Rizzo	Middle School Track	Head Coach	\$2,833.00

8. Motion to approve the following Audubon Jr./Sr. High School extracurricular contracts for the 2022-2023 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2022-2023 school year:

Cancellation of Season/Event	
When notified; one week or more prior to the start of the season or three days prior to the event	0.0%
School Closure & Hybrid Schedules	
Greater Than 50% of Season or Event Occurred	100.0%
Greater Than or Equal to 25% and Less Than or Equal to 50%	50.0%
Greater than 7 practices and Less Than 25%	25.0%

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

Name	Position/Activity	Contractual Rate
Jillian Matysik	Intervention & Referral Services	\$804.86 (60%)

9. Motion to approve the following overload for the Audubon Jr. /Sr. High School for the 2022-2023 school year, at the recommendation of the Superintendent of Schools.

Name	Position	Partial/Full	Salary
Mark McKee	General Education	Full	\$4,000 (pro-rated as of 12/5/22)

10. Motion to approve the following as district substitute teachers, secretaries, and custodians for the 2022-2023 school year, on an emergent basis, pending completion of all district and state requirements, at the recommendation of the Superintendent of Schools.

Alivia Stocklin - Substitute Teacher
Angela Watkins - Substitute Teacher

11. + Motion to approve the long-term substitute Elementary Teacher contract for Lisa Buzby at Mansion Avenue School, from January 5, 2023 through February 23, 2023 at \$260.00 per diem; no benefits, with executed time sheets, time worked does not count towards the acquisition of tenure, as recommended by the Superintendent of Schools.
12. + Motion to approve the long-term substitute Part-Time Basic Skills Teacher agreement for Gail Erney at Mansion Avenue School, effective January 11, 2023 through February 23, 2023, Step 1, BA, FTE 0.664, with

executed time sheets; Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, as recommended by the Superintendent of Schools.

13. Motion to approve the following individuals as chaperones for the Senior Trip on March 27, 2023 to March 31, 2023.

Tony Carbone - Administrator
 Mike Tomasetti – Class Advisor
 Dawn Ewing
 Steve Ireland
 Andria Morrison
 Catherine Gidjunis
 Matt Harter
 Danielle Powers - Nurse

14. + Motion to approve the following Students from Rowan University for a Field Placement Experience, on 2/14/23, 2/21/23, 2/28/23, 3/7/23, 3/21/23, 3/28/23, 4/4/23, & 4/11/23, at the recommendation of the Superintendent of Schools.

Student Teacher(s)	School/Grade	Cooperating Teacher
Danille Broschard	MAS	Zachary Bentley
Darryl Hodges	MAS	Zachary Bentley
Nathan Jess	HAS	Debra Costello
Daniel McGowan	HAS	Debra Costello
Kylie Newborn	HAS	Shelly Chester
Michael Stanton	Has	Shelly Chester

15. Motion to approve the following student from Stockton University to complete an Internship, at the recommendation of the Superintendent of Schools.

Student Teacher	Grade/Subject	Dates	Cooperating Teacher
Patrick Crowell	AHS Grades 7-12 Social Studies	January 17, 2023 - May 5, 2023	Matt Webb Andi Collazzo

16. + Motion to rescind the following Mansion Avenue School extracurricular contracts for the 2022-2023 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2022-2023 school year:

Cancellation of Season/Event

When notified; one week or more prior to the start of the season or three days prior to the event	0.0%
School Closure & Hybrid Schedules	
Greater Than 50% of Season or Event Occurred	100.0%
Greater Than or Equal to 25% and Less Than or Equal to 50%	50.0%
Greater than 7 practices and Less Than 25%	25.0%

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

Name	Position/Activity	Contractual Rate
Sue Moore	Instrumental Music	\$2,679.43

- 17 +. Motion to approve the following Mansion Avenue School extracurricular contracts for the 2022-2023 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2022-2023 school year:

Cancellation of Season/Event	
When notified; one week or more prior to the start of the season or three days prior to the event	0.0%
School Closure & Hybrid Schedules	
Greater Than 50% of Season or Event Occurred	100.0%
Greater Than or Equal to 25% and Less Than or Equal to 50%	50.0%
Greater than 7 practices and Less Than 25%	25.0%

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

Name	Position/Activity	Contractual Rate
Sue Moore	Instrumental Music	\$1,072.17(40%)
Sierra Keyes	Instrumental Music	\$1,607.26 (60%)

18. Motion to approve the Athletic Trainer job description as reviewed by administration and the Audubon Education Association at the recommendation of the Superintendent of Schools:

Athletic Trainer Job Description

- 19. Motion to approve the Athletic Trainer Observation Rubric as reviewed by administration and the Audubon Education Association at the recommendation of the Superintendent of Schools:

Athletic Trainer Rubric

- 20. Motion to create the Mental Health Assistance Counselor position and to approve the job description as reviewed by administration and the Audubon Education Association at the recommendation of the Superintendent of Schools:

Mental Health Assistance Counselor Job Description

- 21. Motion to approve the transfer of Erin Kabo from the position of School Social Worker to the position of Mental Health Assistance Counselor effective March 1, 2023 through June 30, 2023, Step 14, MA, FTE 1.0, for the 2022-2023 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association, at the recommendation of the Superintendent of Schools.

Motion to Approve Items 1 through 21: A. Cox Second: J. Blumenstein

Roll Call

- | | | | |
|--------------------------------|-----------------------------|------------------------------|----------------------------|
| <u> X </u> Ammie Davis | <u> X </u> Stephen Wilson | <u> Ab </u> Tara Butrica | <u> X </u> Nancy Schiavo |
| | | Absent | |
| <u> Ab </u> Joseph Miller | <u> X </u> Alison Lipsky | <u> X </u> Lori Cassidy | |
| Absent | | | |
| <u> X </u> James Blumenstein | <u> X </u> Allison Cox | <u> X </u> Andrea Robinson | |

VOTE FOR ITEM 1-21

Motion approved by unanimous roll call (8-0) Members Miller & Butrica were absent

XVII. REPORTS:

XVIII. HIB District Report

January 2023	BULLYING INCIDENTS REPORT		
SCHOOL	Confirmed HIB	Non-HIB	Total
AHS #239850, #239970	1	1	2
MAS #239174	1	0	1
HAS	0	0	0
APPS	0	0	0

- XIX. Special Program Representatives:**
 - A. CCESC Rep. Rotation: **Joseph Miller**
 - B. CCSBA Rep. Rotation: **Ammie Davis**
 - C. Audubon Education Foundation: **Lori Cassidy**
 - D. Audubon/Mt. Ephraim Ad-Hoc:
 - E. Board Member Orientation Committee:

XX. Board Member Comments - None
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XXI. Public Participation: (Open Discussion) - None

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

XXII. ADJOURNMENT

1. There will be a Board Retreat on January 21, 2023 at 9:00 am in the Audubon Junior-Senior High School Media Center. No action will be taken.
2. The next meeting of the Board of Education is scheduled for Wednesday, February 15, 2023 at 6:30 pm in the Audubon Junior-Senior High School Media Center.
3. Motion by Mrs. Cassidy seconded by Mrs. Cox to adjourn meeting at approximately 8:26pm. Motion approved by unanimous roll call (8-0) Members Miller & Butrica were absent.

Motion to Approve: L. Cassidy Second: A. Cox

Roll Call

<u>X</u> Ammie Davis	<u>X</u> Stephen Wilson	<u>Ab.</u> Tara Butrica	<u>X</u> Nancy Schiavo
		Absent	
<u>Ab</u> Joseph Miller	<u>X</u> Alison Lipsky	<u>X</u> Lori Cassidy	
Absent			
<u>X</u> James Blumenstein	<u>X</u> Allison Cox	<u>X</u> Andrea Robinson	

The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.

Deborah Roncace
Business Administrator/Board Secretary